



भारतीय विधिज्ञ परिषद् BAR COUNCIL OF INDIA

(Statutory Body Constituted under the Advocates Act, 1961)

21, Rouse Avenue Institutional Area, Near Bal Bhawan, New Delhi - 110002

Notification for Vacancy dated 16.04.2024

Join the Bar Council of India (Statutory body to Regulate Legal Education & Legal Profession) & Bar Council of India Trust-PF.

Accounts Officer Vacancy: 2

Are you a Chartered Accountant? The Bar Council of India and Bar Council of India Trust are seeking skilled Accounts Officers to join our team. A minimum of 5 years of experience, and proficiency in English and Hindi is a must. Don't miss this chance to showcase your financial expertise

Assistant Secretary Vacancy: 2

Attention, M.Com graduates with a knack for administration. The Bar Council of India is looking for Assistant Secretaries to assist in our daily operations. Along with a minimum of 5 years of experience, proficiency in computer skills and a diploma in computer studies is required. Join us in shaping the future of legal administration. Must excel in English communication, (written & spoken) computer skills.

Assistant Grade 1 in BCI Accounts Department: Vacancy 2

Dreaming of a career in accounting? We have the perfect opportunity for you. The Bar Council of India is hiring Assistants Grade 1 to work in our Accounts Department. A degree in BCom is a must, while M.Com. is preferred. Familiarity with Tally and other similar applications is required. Must excel in English communication, (written & spoken). Candidate with Computer Diploma/Degree is preferred. Minimum of 3 years experience is preferred. Step into the world of finance with us.

Assistant Grade 1 in BCI: Vacancy 5

Bar Council of India seeks 5 proficient candidates for Assistant Grade 1 positions. B.Com. & M.Com. preferred. Must excel in English communication, (written & spoken). Candidate with Computer Diploma/Degree is preferred.

Stenographers cum Assistants Wanted: Vacancy 5

Are you proficient in shorthand and typing? The Bar Council of India is in need of talented stenographers to assist in our day-to-day activities. Proficiency in spoken and written English is must. Join our dynamic team and play a vital role. Minimum of 1 year work experience is preferred.

IT Personnel in Software: Vacancy 2

Are you a tech-savvy individual with a passion for software development? The Bar Council of India is seeking skilled IT personnel to join our software team. From designing innovative solutions to ensuring seamless operations, your expertise will shape the future of legal technology. Don't miss this opportunity to be part of our cutting-edge projects!

Application Fee:

Candidates applying for the Accounts Officer and Assistant Secretary positions are required to pay a fee of ₹1000, while for other positions, the fee is ₹500 through NEFT/RTGS at the following Account.

NAME - BAR COUNCIL OF INDIA
A/C NO. - 24172010006816
IFSC - CNRB0012417
BANK - CANARA BANK
BRANCH - CBSE EXT., 21, ROUSE AVENUE, NEW DELHI-110002

Selection Process:

All positions are permanent with competitive grade pay. The Bar Council of India and Bar Council of India Trust reserves the right to make contractual appointments for some posts to further analyze candidates. The procedure for selection may include written examination followed by interview or any other process as the BCI and BCI Trust-PF may deem fit and proper.

The application along with the proof of transaction details should be sent through email to bciinfo21@gmail.com and bci.vacancies@gmail.com under the heading "APPLICATION FOR THE POST OF: _____".
